

How to Succeed In Business Without Really Trying **Audition Information Packet**

Info meeting – Friday, Nov. 4

Workshop – Monday, Nov. 7 Open/Flex Rehearsal-Tuesday, Nov. 8

Auditions – Wednesday, Thursday, Friday, Nov. 9-11

Audition Attire:

Wear comfortable clothes that are not baggy, Clothes must comply with the KISD dress code. No excessive jewelry should be worn. For dance, wear jazz or character shoes if you have them (do not purchase for audition). If not, you may audition in tennis shoes. Hair must be worn away from your face.

(4)Friday: Pre audition meeting at 2:45-- held in the choir room to receive information and answer general questions concerning auditions. This is designed to better inform you and answer questions that directors can not answer during the audition process. (Not required)

(4)Friday: Management Application due. For consideration for management, audition form and conflict calendar must be filled out by Friday by 3 pm.

(7)Monday: *All Audition forms need to be submitted by 2:40pm.* All audition forms are linked on our website's musical auditions info page. Report to the choir room at 2:40. A number will be assigned to you. Participants will be split into two groups. Group One will workshop the vocal pieces they will use to audition on Wednesday. Group Two will workshop the dance piece used for auditions on Thursday. Both groups will then switch and workshop the piece they have not learned. Monday auditions should end at approximately 5:00pm.

TECH Interviews: If you are interested in a technical position you must turn in all completed audition forms. Interview will be held on Wednesday(9).

(8)Tuesday: This is an opportunity to rehearse vocal and dance pieces in an informal setting. You are free to use only the stage and the choir room. These spaces will be available 3:00 – 4:00 to work on your audition pieces. Directors cannot answer questions or give any help during this time. No school on Tuesday(8); the above mentioned spaces will still be available. You must use door 37 when entering. (Not Required)

(9)Wednesday: Report to the choir room at 2:40. Check in with the stage manager and receive your number and information. You will then be broken up into groups for the dance audition. You will be called in by groups and/or individually for the dance audition. **Do not leave until you are dismissed.**

TECH interviews: After you are done with dance auditions, report to the black box for an interview with tech directors. If you are not auditioning and only interview for a tech position please report to the black box at 3:00pm.

(10)Thursday: Report to the choir room at 2:40. Check in with the stage-manager to receive your audition number and information. You will be asked to audition vocally in small groups and/or individually. **Do not leave until you are dismissed.**

The Callback List will be posted on the web site by 9:00 p.m. on the musical audition info page.

(12)Friday: If you are on Thursday's Callback List, you will report to the choir room at 2:40 pm. You should be prepared and appropriately dressed to dance, sing, or read.

Conflict Calendar Due 11/7 2:40 pm- On our website there is a Conflict Calendar (google sheet). Make a copy. Rename it to your *Last Name, First Name* On this schedule, list all conflicts you have, providing specific times. If you are involved in another production, please let us know (even if it does not conflict). Provide all conflicts pertaining to that show, as we must take this into consideration for casting. Attach your Google Sheet Conflict Calendar to your How to Succeed in Business Without Really Trying Audition Form.

The director reserves the right to make changes to the rehearsal schedule where necessary.

Performing in a musical such as this can be one of the highlights of your time in high school. For this to be possible, it is imperative that all participants are cooperative at all times with the directors and stage-managers, respectful of fellow company members, and generally display a high level of maturity and self-discipline. Those who do not will risk removal from the company.

Musical Theatre Auditions

How to Do it Right!!

There are so many times that we have been sitting in an audition and thought, “If they only...” With the help of the Musical Directing Staff, we have compiled some notes on what you need to take into consideration the next time you attend a dance/theatre/vocal audition for college, for a musical theatre role, for a dance company or even an interview for your next job.

TAKE NOTE!

In General:

- Always know what you are auditioning for and adjust accordingly.
- Is it a chorus or solo part?
- Are you clear on the time and financial commitment?
- Be prepared (when you are asked to prepare something before auditions)

Attire: How you look says a lot about who you are.

- Dress to be remembered in a positive light
- Hair choice - always out of your face! Ballet or Classical – bun normally suggested. Everything else – ponytail with bangs out of your face
- Don't pick or adjust your clothing in the view of your Auditors
- Bring all types of shoes – always be prepared for anything (paws, ballet, tap, jazz, character heels – NO socks)
- Accessories – don't wear them or bring them!
- Place your audition # at your shoulder or high chest area
- If the audition runs multiple days – consider a “color” theme to help remind the evaluators who you are
- Don't be obnoxious with color or make-up choices
- No baggy clothing

Just the way it goes:

- You are being watched and evaluated from the moment your Auditors see you – first day of class, the minute you walk in the door for the audition workshop, when you are sitting and waiting outside the auditions. Treat EVERYONE with respect (fellow dancers/singers/actors, the person that signed you in at the door, etc)
- Roles can be determined by your physical appearance (not in public school necessarily but in the professional world of musical theatre / theatre / Disney, etc.).
- It's not always the BEST dance/singer/actor who gets the job. It's the one that takes notes. Pay attention to details.

Etiquette: How to act

- Genuine smile / pleasantness / sincere
- STAY OFF OF YOUR PHONE
- Pay attention!
- Don't talk
- LISTEN to directions!!
- Raise hand in class / workshop for questions
- Ask only questions that are truly important to everyone involved (save "individual" questions for break time)
- Never sit! (unless asked to do so)
- Don't talk
- Always say "thank you" at the end of class or as you walk out of the audition to the teacher, accompanist and director
- If a "class" setting – pay attention to EVERY correction, even if it's not to you and "mark it" on the sidelines (in Ballet – do NOT mark on sidelines)
- Don't talk
- STAY OFF OF YOUR PHONE

Vocal: How to show off that voice

- Be sure you have warmed-up prior to the audition. Don't go in cold.
- Be prepared to sing in different "voices." This shows flexibility and may help you land the role if you match what the director envisioned for this character.
- Never say, "I'm not feeling well... I'm getting over a cold... My voice doesn't sound right today..." These are perceived as code for, "I don't think I'm good enough so I'll make an excuse." Your voice on the day of the audition is the only thing that matters to a director.
- Do not sacrifice tone for volume. Shouting isn't good, even if it's powerful.
- If you cannot read music, don't fret. Some directors will look past this if you are a quick learner and have a great voice. You simply must show that you're willing to work harder.

Performance: How to shine

- Show - "I LOVE THIS" and "PICK ME!!!" through your body and face
- Be prepared to be moved into different groups, "called back" to perform again, dance/sing alone, reverse the combination ("other side")
- If you mess up – don't let anyone know – keep going – a quick recovery shows professionalism
- Interact with those you are dancing with during your performance and while you are practicing – refrain from acting like a "show-off"
- Be aware of your dance space – don't run into other dancers and if you get close – don't share the "scared face" but use it as an opportunity to interact / acknowledge
- If you drop a prop – work the "drop" it into the choreography
- Always finish strong
- If you are auditioning for a story-based show – know the history, characters, story, etc. prior to the audition workshop

LEAVE A LASTING, POSITIVE IMPRESSION!!

Parent/Student Meeting

There will be a Parent/Student meeting on November 29 at 7:00 p.m. in the Klein Cain Auditorium. If your child is a member of the *How to Succeed in Business Without Really Trying* Company (Cast or Crew) we require that at least one parent or guardian be at this meeting. We will be going over, in detail, all the expectations, rules and procedures of which you and your student need to be aware. We know your time is valuable and we promise to keep this meeting brief. We do find it necessary as we start this exciting adventure that everyone has this information. It makes the road ahead much smoother.

Thank you,
Cain Directors

What will be required of you upon being cast in the show:

1. Attendance Policy- Two tardies equals an absence, and three absences may result in being dropped from the show. Clarification - On the third absence you may be dropped from the show. Only extenuating circumstances will be considered and decisions will be made on a case by case basis. No excused absences will be granted from January 9th through the run of the show. Generally, the last week before we open, rehearsals will not have a designated end time. We will work hard to get you out as early as possible.
2. Once rehearsal has begun company members must turn in a google form regarding an absence to the designated stage manager no later than 24 hours in advance. All questions must be answered, including reason for absence(Does not include emergency). This also includes all things previously listed on the conflict calendar.
3. For the time that How to Succeed in Business Without Really Trying is in production, your participation is expected to be a STRONG commitment. The director reserves the right to re-cast or re-assign crew positions if the actors/technicians are too-often untimely or unprepared. See attendance policy above.
4. All student leaders should be treated with the same respect as adult leaders.
5. Cast members will be asked to purchase your own make-up kit. (Sharing kits is unsanitary and discouraged.) We will provide information about which make-up is best, order information, etc...See Danny's Trix and Kix on FM 2920 -Ph# 281-353-6618.
6. Company members will be required to furnish all necessary accessories that Klein Cain Theatre cannot provide for you. (i.e. undergarments, socks/hosiery, shoes, blacks)
7. All cast members will be required to purchase appropriate dance shoes. Exact information will be given once rehearsals begin and dance parts are solidified.
8. If a student is cast, they are not to alter their hair in any way without the permission of the director.
9. All students should avoid absences and keep up with all school work.
10. When any company member is called to a rehearsal they will be expected to be punctual. Company members should arrive before the written rehearsal time. Warm-ups are an important part of the rehearsal and should not be missed!
11. In case of emergencies, email at least an hour in advance. mrobinson1@kleinisd.net, and stage manager!

12. All company members are responsible for their own transportation to and from rehearsals. Plan in advance if you plan to carpool. Do not wait until you are supposed to be at rehearsals.
13. All company will be responsible for learning all of their lines, cues, remembering all blocking, and keeping up with their scripts. There will be a replacement fee assessed for all missing scripts.
14. All company members are required to attend curtain call blocking Thursday, January 26th after the play previews
15. All company members are required to attend the Monday, February 6th strike after school at 2:40 p.m.
16. When a company member is not onstage rehearsing, or working on an aspect of the show they will be expected to be sitting in the house watching the rehearsal, going over lines, or doing homework quietly!
17. Appropriate rehearsal/work clothes will be expected if required. (closed toed shoes) More information will be available if needed.
18. No food or drink will be allowed in the auditorium. Only water with a lid.
19. All schedule conflicts must be reported prior to auditioning. Time is precious. Only those willing to make the commitment will be considered for casting.
20. All company members will be expected to assist with tech crew responsibilities when necessary and respect all student technicians. This includes participating in the tech workdays on January 7th and January 14th.
21. Once technical rehearsals and dress rehearsals begin, no absence from rehearsal will be excused. Too many things happen during these last minute rehearsals for you not to be there. Plan trips to the dentist, etc...when you are not needed for rehearsals.
22. All company members must be present for Cue to Cue on January 21st.
23. All students are expected to adhere to all school policies. Any student caught using tobacco, drugs, or alcohol on or off of school premises will be removed from the production and be subject to KISD discipline as necessary.